1. Maintained student records and evaluated each pupil's musical growth, performance and musical understanding, using [Software] and [Software].
2. Taught students to identify different instruments from instrument's sound and shape.
3. Coordinated concerts, competitions, special events and music exams for [Number] students.
4. Advanced school's creative and academic reputation in accordance with established values and vision through promotion.
5. Guided and oversaw Music department in accomplishing outstanding educational benchmarks through superb curriculum planning, instruction, composition and performance.
6. Mentored struggling students with individualized approach to enhance learning.
7. Coordinated with departmental employees to maintain continuity of music lesson objectives, planning and execution.
8. Developed strong working relationships with teachers, parents and students to propel school and departmental vision and goals.
9. Familiarized students with basic concepts of music such as notes, tempo, symphony, beats, compositions and chords.
10. Devised and executed challenging and advanced curricula to foster excellence among students.
11. Coached students to play various songs and jingles on piano, guitar, violin and bongo.
12. Oversaw student progress by reviewing performance utilizing metrics.
13. Administered standardized testing and reported results by offering constructive student and staff solutions for improvement.
14. Orchestrated and implemented teacher workshops for professional learning to carry out vital training.
15. Planned and executed targeted lesson plans to instruct on music theory, music history and performance etiquette.
16. Oversaw and approved music selections submitted by teachers and composed music for department.
17. Guided and instructed [Number] music students in music theory and instrument playing.
18. Organized and collected money and forms for mass group field trips and programs.
19. Prepared students for live [Type] and [Type] performances by creating stage sets, props and costumes.
20. Consulted with parents and guardians to convene on student performance, conduct and educational prioritization.